



MEMORANDUM

TO: Planning Commission
FROM: Stacy Clauson, Lane Council of Governments
DATE: February 12, 2013
RE: Planning Commission Training

ISSUE:

- Planning Commission Training

BACKGROUND

Gary Darnielle, Program Manager in LCOG's Legal Services Division, will be joining us to conduct a brief overview of Oregon's Planning Framework. Mr. Darnielle is currently the city attorney for Canyonville, Oregon, assistant city attorney for Coburg, Oregon and has been a Lane County Land Use and Infractions Hearings Official since 1983. Gary also serves as Eugene's Infraction's Hearings Official and as Springfield's Land Use Hearings Official.

The following is a brief overview of some of the topics that Mr. Darnielle will address:

- Constitutional/Statutory Basis for Planning
- The Planning Model in Oregon (e.g. local agency decisions and role of planning commission, county co-adoption, DLCD, LCDC, etc.).
- Overview of Statewide Planning Goals
- Open Meetings Law
- Appearance of Fairness
- Public Decisions and Creation of Records
- Procedural basics (e.g. how to make motions, what should be contained in motions, etc.)
- Typical Land Use Actions (e.g. what's the difference between a variance, a conditional use permit, a zone change, etc.)
- Planning Commission Question & Answer Session

Please feel free to send any specific questions that you would like Mr. Darnielle to address to me before the meeting.

ACTION REQUESTED

None.